

# SOUTH ROCK CREEK SCHOOL DISTRICT C-032

Mike Crawford, Superintendent

Ryan Rosser, Principal

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17800 Rock Creek Road, Shawnee, OK. 74801 Phone 405-273-6072 or 405-273-9056 Fax: 405-273-8926

## RETURN TO SCHOOL PLAN

### DAILY SCREENING

1. Parents screening using provided checklist; if parents send their child to school, the child is certified healthy.
2. Staff also screen themselves. If they come to work then they are certifying they have screened themselves. See attached checklists for students and faculty.
3. Visitors (any person who is not a student or employee) to the building will have their temperature taken and will submit to a health screening.

### AT SCHOOL PROCEDURES

**Isolation Room:** Any student or staff member who exhibits a fever of 100 degrees or higher will be instantly isolated in a predetermined isolation room and immediately sent home (district fever policy). After being sent home, the student or staff member cannot return until one of the following criteria is met:

### NEGATIVE CASE/NO TEST

- After a negative PCR COVID-19 test, the student or staff member can return to physical school once they have been 24 hours fever free with no fever reducing medication. Rapid test results will not be accepted.
- The student will be counted present because digital learning will be provided.
- Return to school is possible after the person has been 24 hours fever free with no fever reducing medication and no symptoms.

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## **POSITIVE CASE**

1. Consult with the Pottawatomie County Health Department to begin contact tracing.
2. Communicate to staff.
3. Communicate to applicable parents depending on classroom arrangement.
4. Thoroughly sanitize classroom.
5. Positive case classroom/homeroom in grades PK-5 (including instructor) goes to distance learning (students working at home under the direction of their teacher) until symptoms have gone away, a minimum of ten days since symptoms first appeared, and the person has been 24 hours fever free with no fever reducing medication. If the positive case student has siblings, the siblings will be quarantined. The instructor will deliver instruction away from the district site. In grades 6-8, consultation with county health officials will determine, based on exposure levels, who is to be quarantined.
6. If the attendance at the district where a positive case occurs reaches 35% absenteeism rate, the district will go to distance learning for 14 calendar days. The count starts on the first day of distance learning.
7. Grab and Go meals will be provided starting day 1 of distance learning. Delivery schedule will be dictated by the administration and the Child Nutrition personnel.

## **REQUIREMENT FOR ALL STAFF**

1. Maximize classroom space.
2. One-directional seating (for classrooms without round tables).
3. Seating charts (all teachers for each class except Physical Education or Athletics).
4. Masks or face shields will be worn in compliance with the guidelines established within this document.

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## **BUS TRANSPORTATION**

1. Recommend alternate transportation if possible for all bus riders.
2. Maximize air flow, daily sanitizing.
3. Seating chart required.
4. Masks/face shield required for the driver and all riders.

## **STUDENTS WHO STAY OFFSITE**

Parents of enrolled student(s) in grades 3-8 who do not want to send their student(s) have the option to choose virtual learning for their student(s). When possible Chromebooks will be sent home, and the instruction will be delivered through Oddyseyware (3-5) or Edgenuity (6-8). Lower grades will receive work from their teachers. Students will be considered present when meeting the virtual school attendance requirements. Lunches will be Grab and Go. Delivery will be determined by the administration and the Child Nutrition Staff.

## **MASKS/SHIELDS**

Masks/face shields will be required for all students, faculty and staff in grades 4-8 when physical distancing is difficult to maintain. Parents of students in lower grades may choose to have their child wear a mask or shield. Oklahoma State Department of Education mandates will be followed. Student with medical issues will be treated on an individual basis in cooperation with parents. Teachers in PK-3 will determine when masks are needed.

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## **HYGIENE PRACTICES**

Teachers and staff will reinforce and promote to students proper hygiene practices of handwashing, using sanitizer, not touching their face, and covering of the face when coughing or sneezing. Students are encouraged to bring bottled water or a non-breakable, refillable water bottle. These can be refilled at various bottle filling station within the building.

## **SCHOOL CLEANING**

School buildings and buses will be thoroughly cleaned daily. Areas that are considered high touch will be given special attention. Common areas will be given as much attention as feasible during the day.

## **SOCIAL DISTANCING**

Students, staff, and visitors will practice social distancing guidelines as much as possible. Students will be separated, when possible to limit exposure to other students. Lunch schedules will be adapted to limit as much as possible the number of students in each rotation. Some students may be having lunch in their classroom on a rotating basis. Lunch visitors will not be allowed. If an employee needs to see a family member they may do so in the office area near the green bench or outside. Large gatherings of students will be limited. Visitors to the building will be limited. Social distancing will be maintained as students wait in the car line at the end of the day.

## **EXTRACURRICULAR ACTIVITIES**

Information concerning activities will be given to parents as each activity begins, unless information for the sport is received earlier. Each sport will bring a different set of situations. As plans are very fluid, so may be the requirements for activities.

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## **CAR LINE/STUDENT DROP OFF**

The car line will take a different route for student pick up and drop off. Cars will enter through the main parking lot but will exit out the gate at the west end of the property. Cars will enter the drop off area under the awning with a left turn immediately past the building, not making a loop as in previous years. School personnel will be available to assist drivers before and after school.

Students in grades 5-8 may be dropped off in the parking lot and can enter the building through the main entry. Dropping off or picking up a student in the parking area in the front of the building near faculty and staff parking is prohibited between 7:15 a.m. and 3:10 p.m.

## **ATTENDANCE**

Flexible attendance policies will be in place this year, as it is expected students, teachers and staff will remain home when they do not feel well. Attendance for on-site and off-site education will be in place. Off-site attendance requirements are located in the Virtual School Plan. The administration and staff will work with families to ensure appropriate attendance codes are used.

## **ASSEMBLIES/GROUP EVENTS**

The following events and activities are cancelled for the 2020-2021 school year: Meet the Teacher (classes will be posted on the school website), Parent/Teacher Conferences (will be held virtually, email, phone call or other methods. No in-person meetings with teachers), fall festival, class parties, lunch with parents or other non-school personnel, Rocket Touchdown, pep assemblies (unless held outside where social distancing is possible), or large group gatherings. Indoor SRC facilities will not be used by any non SRC groups (including the gym and cafeteria). 4-H is consider a school group.

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## **MEALS/FOOD/DRINKS/PERSONAL ITEMS**

A rotating schedule will be composed to limit the number of students eating in the cafeteria. This will help maintain social distancing. At any time the weather permits and the meal being served is appropriate, teachers may choose to let their students eat outdoors. Outside food and drink will not be allowed. This will help limit the number of guests who have access to the building, which protects out staff. Food items for birthdays will not be allowed. We will assess this regularly to adjust if necessary.

Students will not be allowed to share any supplies. Please put your child's name on their supplies where possible. Manipulatives or technology in the classrooms will be cleaned immediately after each use.